

COMPANY NAME
ADDRESS
CITY, STATE ZIP
PHONE
EMAIL (optional)

CONSIGNMENT AGREEMENT

To sell your ITEMS through COMPANY, you must sign and complete this Consignment Agreement. Drop off each item to be sold along with the completed form to:

Date of Agreement: _____

Seller:

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____

Consignment Shop:

COMPANY NAME
ADDRESS
CITY, STATE ZIP
PHONE
EMAIL (optional)

Commission to be received by COMPANY: TWENTY-FIVE (25) percent of the original asking price.

Price to be determined by Seller.

Conditions of Agreement:

- Term of Agreement - 60 DAYS.
- Item(s) to be sold on consignment will be stored by COMPANY.
- Each item to be sold will have a separate contract (i.e., if you are selling A NECKLACE AND EARRINGS for \$25 but you are willing to sell each piece individually, this requires two separate contracts).
- A ONE DOLLAR (\$1.00) registration fee must be paid up front for listing on the COMPANY Website (optional). Each item listed requires the \$1.00 fee, (i.e. if you are selling a NECKLACE AND EARRINGS and you are willing to sell each piece individually, this requires two listings and two fees of \$1.00 each to have both items listed online). This fee may not be deducted from the return of Seller's portion of any sale.
- Items may only be contracted for consignment at COMPANY TWO (2) times.
- Items left for THIRTY (30) days beyond the term of the contract become the property of COMPANY. There will be no calls made to have the item picked up. If the item does not sell, it is the responsibility of Seller to keep track of the agreement dates. Seller may call the shop to check the status of the consignment during regular business hours. Do not rely on call- backs from messages left on the answering machine to ensure pick-up. Seller MUST speak to a live representative of COMPANY.

- Listing on the Website will be updated on FRIDAY of each week.
- If Seller is listing an item on the Website, the contract does not take effect until the item is placed on the Website.
- Each item listed will have TWO markdowns available to it, the first after 28 DAYS and the second after 49 DAYS. (These markdowns are not mandatory, but highly recommended.)
- Seller will provide a self-addressed, stamped envelope to COMPANY for return of any funds due to Seller when the item on consignment sells.
- If the item does not sell and it is shipped to Seller, it will be shipped directly to Seller C.O.D. for the cost of said shipping at the address provided by Seller. Items returned to COMPANY by the shipper after they have been shipped once, become the property of COMPANY.
- Payments due for items sold will be mailed on MONDAY of each week.
- COMPANY is not responsible for fire, theft, or damage to any item left on consignment.

Item: _____

Description: _____

Starting Price: \$ _____

28 DAY Markdown \$ _____

49 DAY Markdown \$ _____

Seller's Signature: _____

Date: _____

Company Representative: _____

Date: _____

For Office Use Only:

Date Item Received: _____

Received by: _____

Contract Start Date: _____

Post on Website: Yes No

Date Posted: _____

Contract End Date: _____

Posted by: _____

Date Sold: _____

Final Selling Price: \$ _____

Date Commission Mailed: _____

Check Number: _____